

# Booth Information and Technical Data

## Rocky Mountain Stamp Show 2012

1. Basic Items Provided to Each Booth Holder:
  - a. One 8' x 30" front table at Single Booth or Two 8' x 30" front tables at Corner Booth; one 8' x 30" backup table (substitute 6' table if Locking Cabinet requested); cloths for tables; one electrical outlet (free when requested on form); and adequate number of chairs. Lamps, glass, tape, extension cords and plastic, etc. are not provided.
  - b. Security Badges for Dealer and Booth assistants, as listed by Dealer on "Bourse Application Form" (up to four per Booth).
  - c. A four (4) line entry in the ROMPEX "Official Program" with Dealer's business name, mail & email address, specialty listings, and table number(s).
  - d. Reproducible "free entry" coupon artwork for distribution to clients or mailing list.
  - e. Booth Business sign and Booth Table Number sign.
2. Basic Booth Rate Schedule: Refer to 'Exhibition Floor Layout' sheet. Multiple Booths may be requested, but cannot be guaranteed.

Tables 6, 89	\$400.00
Tables 7-8	\$425.00
Tables 3, 52, 55, 76	\$500.00
Tables 39-40, 41-42	\$530.00
Tables 14-15, 22-23, 24-25, 32-33, 34-35	\$550.00
Tables 17-18, 19-20, 27-28, 29-30, 37-38	\$590.00
Tables 43-44, 45-46, 50-51	\$625.00
Tables 1-2, 56-57, 66-67, 68-69, 77-78, 79-80, 81-82, 83-84, 85-86, 87-88, 90-91	\$640.00
Tables 58-59, 60-61, 62-63, 64-65, 70-71, 72-73, 74-75	\$690.00
Tables 4-5	\$800.00
Tables 11-12	\$815.00
Tables 47-49	\$1,020.00
Tables 53-54	\$1,190.00

3. Payment: A deposit minimum of \$200.00 is due along with the Dealer's signed "Bourse Application Form", to be postmarked on or before January 31, 2012. Any remainder will be invoiced, and final payment must be postmarked on or before April 7, 2012. See cancellation policy. Checks should be made payable to ROMPEX. (Lack of Booth availability, or assignment, will grant refund of deposit monies by April 28, 2012.)
4. Optional Items if Desired:
  - a. Locking metal two door cabinet, 24"x36"x78", with shelves and 2 keys, 4 available: \$95.00
  - b. Advertising: See 'Advertising Rate Sheet' for size and rates.
  - c. Plexiglas Rental: \$5 per piece, approximately 30" x 36".
5. Hours - Dealers' Floor Access, Set-Up and Take-Down:
  - a. Set-Up: Dealers are admitted for Move-In and Set-Up Thursday, May 17th, beginning at 1:30 following check-in with Bourse Chairman. The hall must be vacated by 6:00 PM.
  - b. Friday, May 18th: Access starting 8:00 AM, show hours 10:00 AM – 6:00 PM.
  - c. Saturday, May 19th: Access starting 8:00 AM, show hours 10:00 AM – 6:00 PM.
  - d. Sunday, May 20th: Access starting 8:00 AM, 10:00 AM – 3:00 PM.
  - e. Take-Down: Dealers may close after 3:00 PM Sunday, May 16th, vacating the hall by 5:00 PM.
6. Security: There will be armed Aurora, CO police officers during Set-Up from 1:30 PM Thursday, Take-Down until the exhibition hall is vacated at 5:00 PM Sunday, overnight, and daytime in the exhibition hall.
7. Miscellaneous:
  - a. Each Dealer is directly responsible to the proper taxing authorities for the collection and payment of individual taxes. As the possibility exists that taxing authorities may audit, accurate record keeping is recommended.
  - b. Dealers are responsible for any damage to ROMPEX or Hotel property.